



सत्यमेव जयते

# GOVERNMENT SCIENCE COLLEGE

Sector – 15, Gandhinagar-382016

Principal

Dr. Mahendra G. Bhatt

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NAAC Accredited– B+  
(CGPA-2.69)

Ref No. :

Date :-

Ref. IQAC

Date-23-04-24

## Agenda of the Meeting

All staff members are here by informed that a NAAC SSR preparation meeting is arranged on 25<sup>th</sup> April,2024 at google meet platform 9-30 pm. All the staff members are requested to remain present without fail.

### Agenda: -

1. NAAC SSR preparation online (google meet platform) meeting

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## Minutes of Meeting

Date: 25 April 2024

Time: 9:30 PM

Platform: Google Meet

### 1. Opening Remarks:

Dr. C.C. Ambasana, NAAC Coordinator, initiated the meeting by briefing the attendees about the ongoing preparations for NAAC, AQAR, and SSR. He highlighted the importance of timely completion of the tasks and emphasized the need for cohesive efforts.

### 2. Criteria-Wise Updates:

Dr. C.C. Ambasana urged all criteria coordinators to finalize their respective tasks and ensure the required documents are prepared and uploaded promptly.

### 3. College Website Update:

Dr. C.C. Ambasana emphasized the need to update the college website without delay. The updated website is crucial for uploading AQAR-related documents in compliance with NAAC requirements.

### 4. Action Points:

All coordinators were instructed to prioritize and complete their tasks at the earliest. Website updating team to ensure the platform is updated to facilitate AQAR submission.

### Conclusion:

Principal Dr. M.G. Bhatt stressed the importance of meeting deadlines and maintaining accuracy in the submission process.

The meeting concluded with a collective commitment to achieving the outlined goals efficiently.

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