



Tel. (O) : 079-23222352

(M) : 94267 37221

NAAC Accredited-B+(CGPA-2.69)

STATUTORY DECLARATION UNDER SECTION 4(1)(B) OF RIGHT TO INFORMATION (RTI) ACT – 2005

Particulars of the Organisation, Function and Duties:

Name of the Institution:		Government Science College, Gandhinagar	
Address	:	Behind Mahatma Mandir, Sector – 15, Gandhinagar – 382016, Gujarat	
Affiliated University	:	Gujarat University, Ahmedabad	

Government Science College, Gandhinagar is governed by the Commissionerate of Higher Education, Gandhinagar under the Education Department of Government of Gujarat and affiliated to Gujarat University, Ahmedabad, Gujarat. The college discharges its functions in accordance with the rules and regulations established by Government of Gujarat, Gujarat University, Ahmedabad and UGC as amended from time to time. The college comes under the "Government College" category; therefore, financial transactions are audited by Commissionerate of Higher Education, Gandhinagar and Principal Accountant General (Audit-I) Gujarat, Rajkot/ Accountant General (Audit-II) Gujarat, Ahmedabad of Indian Audit & Accounts Department.

The college has different bodies to maintain all types of disciplines in the campus. College has various cells/committees performing under the guidance of the Principal.

Key Activities:

- The major activities are in accordance with the vision and mission of the college that is to provide quality education for all the students, making them self-dependent.
- Higher education up to the level of B.Sc., M.Sc. and additional career-oriented courses are provided in our college to the students of all sections of the community without any discrimination.
- NCC, sports and value education, cultural programmes, association meetings, and extension activities all contribute to Communal harmony.
- Through quality education, skill training and awareness building programmes, upliftment of socially and economically suppressed students and their parents is being ensured.

Profile of the Institution:

Government Science College, Gandhinagar is included under 2(f) and 12(b).Head of the Institution :Dr. M. G. Bhatt





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Designation	:	Principal (GES Class – I)	
Address	:	Behind Mahatma Mandir, Sector – 15, Gandhinagar – 382016, Gujarat	
Contact No.	:	(O) +91-79-232 22 352 (M) +91-942 673 7221	
E-mail	:	prin-gscgandhinagar@gujgov.edu.in	
Website	:	www.gscgandhingar.in	
College Timings	:	Monday to Saturday from 11:00 AM to 05:00 PM	
Holidays	:	The College remain closed on all Public Holidays.	
Programmes Offered	:	The College offers the following programs:	
		B. Sc. in Botany, Chemistry, Mathematics, Microbiology, Physics,	
		Statistics, and Zoology	
		• M. Sc. in Chemistry	
		For more details, please visit www.gscgandhinagar.in	

PIO and First Appellate Authority:

Year	Particulars	PIO	FAA
2020-21	Name	Shri L. R. Rathod	Dr. M. G. Bhatt
	Designation	Registrar	Principal (GES Class – I)
	Address	Behind Mahatma Mandir,	Behind Mahatma Mandir,
		Sector - 15,	Sector -15 ,
		Gandhinagar – 382016, Gujarat	Gandhinagar – 382016, Gujarat
2021-22	Name	Shri L. R. Rathod	Dr. M. G. Bhatt
	Designation	Registrar	Principal (GES Class – I)
	Address	Behind Mahatma Mandir,	Behind Mahatma Mandir,
		Sector - 15,	Sector - 15,
		Gandhinagar – 382016, Gujarat	Gandhinagar – 382016, Gujarat
2022-23	Name	Kum. M. S. Vankar	Dr. M. G. Bhatt
	Designation	Registrar	Principal (GES Class – I)
	Address	Behind Mahatma Mandir,	Behind Mahatma Mandir,
		Sector - 15,	Sector -15 ,
		Gandhinagar – 382016, Gujarat	Gandhinagar – 382016, Gujarat
2023-24	Name	Shri H. M. Patel	Dr. M. G. Bhatt
	Designation	Sr. Clerk	Principal (GES Class – I)
	Address	Behind Mahatma Mandir,	Behind Mahatma Mandir,
		Sector - 15,	Sector - 15,
		Gandhinagar – 382016, Gujarat	Gandhinagar – 382016, Gujarat





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Procedure of Filing of RTI Application:

A person who desires to obtain any information under this Act shall make an application in Form A of the Gujarat Right to Information Rules, 2010 or in a neatly typed or hand written application containing all essential details described in Form A of the Gujarat Right to Information Rules, 2010 in Gujarati or Hindi or in English accompanying with the fees prescribed in rules 5(a) of the Gujarat Right to Information Rules, 2010.

Format of Application Form:

The Applicant should clearly mention his/her Name & Address for Correspondence, Telephone No. (Optional) and specific information which he/she wants if practicable with No. & Date etc. in the Form A of the Gujarat Right to Information Rules, 2010 or in a neatly typed or hand written application containing all essential details described in Form A of the Gujarat Right to Information Rules, 2010.

Fee:

- 1. Fee may be made in Cash against proper receipt or by affixing Non-judicial stamp/ court fee stamp/ revenue stamp on the application or by Banker's Cheque/ Bank Draft/ Indian Postal Order in favour of Principal, Government Science College, Gandhinagar.
- 2. Quantum of Fee: A request for obtaining information under Sub-Section (1) of Section 6 shall be accompanied by an application fee of Rupees Twenty (Rs. 20/- Only) by way as mentioned above. Otherwise, the request will not be treated as a valid request and no information shall be provided.

For providing the information under sub-section (1) of Section 7, the fee shall be charged at the following rates:

- 1. Rupees two for each page created or copied (A-4 or A-3 size paper)
- 2. Actual charge or cost price of a copy in larger size paper
- 3. Actual cost or price for samples or models and
- 4. For inspection of records, no fee for the first half hour, and a fee of rupees twenty for each subsequent half hour.

Appeals and Appellate Authority:

Appeals against the decision of PIO can be made before the Appellate Authority as per section 19 (1) of RTI, Act 2005.





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Useful Links:

- 1. <u>Right to Information Act 2005 (in English Language)</u>
- 2. <u>Right to Information Act 2005 (in Hindi Language)</u>
- 3. <u>Right to Information Act 2005 (in Gujarati Language)</u>
- 4. Gujarat Right to Information Rules, 2010 (in English Language)
- 5. <u>Gujarat Right to Information Rules, 2010 (in Gujarati Language)</u>
- 6. Website of Gujarat Information Commission: <u>https://gic.gujarat.gov.in/</u>
- 7. Website of Right to Information Act: <u>https://rti.gov.in/</u>