

# Heena Arya

Lab Assistant (Botany)

## Contact

### Address

Gandhinagar, India 382015

### Phone

+91 9429004106

### E-mail

heenabotany@gmail.com

## Skills

Safe specimen handling

Lab testing and reporting

Documentation  
requirements

Equipment Maintenance

Lab equipment  
maintenance

Pollen count familiarity

## Languages

English

Gujarati

Hindi

Dedicated professional skillful in sample collection, data recording and instrument calibration. Resourceful and adaptable individual with extensive experience developing and conducting experiments to document results for studies. Comfortable handling complex issues, meeting strict deadlines and adjusting to rapidly changing conditions.

## Work History

2014-02 -  
Current

### Lab Assistant

*Government Science College, Gandhinagar*

- Assisted with ordering supplies and equipment, calibrating instruments and preventive maintenance.
- Prepared specimens for testing and analysis.
- Worked closely with lab staff on special projects.
- Ordered supplies, obtained pricing and quotes, prepared purchase requests and maintained organized expense log.
- Demonstrated flexibility working in a fast-paced and ever-changing environment.
- Carefully reviewed test results for accuracy.
- Assisted with support duties such as filling products, labeling products, testing samples and taking inventory.
- Safely prepared reagents, compounds and lab test solutions.
- Maintained current knowledge of developments in technical instrumentation.
- Managed specimen sample handling, receiving, storage and inventory.

2012-02 -  
2014-01

### Lab Assistant in Histopathology Department

*Civil Hospital, Ahmedabad*

- Safely prepared reagents, compounds and lab test solutions.
- Maintained current knowledge of developments in technical instrumentation.
- Managed specimen sample handling, receiving, storage and inventory.
- Prepared samples for centrifugation, aliquoting and preserving sample integrity.

## Education

2009-06 -  
2011-07

### **Master of Science: Botany**

*Gujarat University - Ahmedabad*

2006-06 -  
2009-07

### **Bachelor of Science: Botany**

*C.U. Shah Science College - Ahmedabad*

## Interests

Travelling

Tracking

Yoga

Watching Movies

## Accomplishments

Assessment of Fertility Status of Soil of Gandhinagar  
District, Gujarat, India